

Southwell Lawn Tennis Club – Risk Assessment – COVID-19

Southwell Lawn Tennis Club		Risk assessor: Jane Orme and the Club Committee		Date of risk assessment: 13 th May 2020		
What are the hazards?	Who might be harmed?	Controls required	Additional controls	Action by who?	Action by when?	Done
Spread of Covid-19 Coronavirus	<p>Committee members, players and visitors to the courts.</p> <p>Vulnerable groups – elderly, pregnant players, those with existing underlying health conditions.</p> <p>Anyone else who physically comes in contact with other people in relation to the tennis facilities.</p>	<p><u>Hand sanitizing</u> All users to wash hands in line with Government guidelines prior to attending the club.</p> <p>https://www.gov.uk/government/news/public-information-campaign-focuses-on-handwashing</p> <p>Gel sanitizers available on entry to club and on each court</p>	<p>Staff, members, players and visitors to be reminded on a regular basis to wash their hands for 20 seconds with water and soap and the importance of proper drying with disposable towels. Also reminded to catch coughs and sneezes in tissues – Follow Catch it, Bin it, Kill it and to avoid touching face, eyes, nose or mouth with unclean hands. Tissues will be made available within the clubhouse.</p> <p>To help reduce the spread of coronavirus (COVID-19) reminding everyone of the public health advice - https://www.publichealth.hscni.net/news/covid-19-coronavirus</p> <p>Posters, leaflets and other materials are available for display explaining the importance of handwashing and sanitization.</p>	Sanitization posters to be placed around the site.		

			<p>Update 3/6/2020</p> <p>If someone who has played at the venue develops symptoms of COVID-19 they need to follow the Governments 'test and trace' guidelines which can be found on the Gov.uk website.</p> <p>Court users should be advised to clean their hands with alcohol gel after touching shared surfaces such as gates, club house door, locks etc. Where safe and appropriate doors and court gates could be left open during playing hours.</p> <p>Use alcohol gel after touching any court gates, fences, chairs etc and avoid doing so where possible</p>	<p>Risk assessment shared with all members</p>		
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			<p>Committee to set up online court booking system with immediate effect and signpost all members to the new system. Only members who have joined will be given access to the gate codes and booking system. Members can only play if they are joined and have booked the court.</p> <p>Locks to courts to be removed until further notice and all gates to courts to remain open while players on site. Net straps to remain in place.</p> <p>Other members of the club i.e. committee members, club captains may also use the club for meetings, however, social distancing measures must always be adhered to.</p>	<p>Remove court locks. Remove net straps.</p>		
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			Players should try to adhere to the '2 metre distancing' rules throughout their time at the club i.e. when entering the site between the main gate and courts, outside the clubhouse and while waiting to go on a court.			
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			<p>Coaches should ensure this is emphasised to participants at the start of each session</p> <p>With small group coaching now permitted, adaptations to drills and how you provide feedback/instruction will be needed to ensure social distancing guidelines can be safely adhered to. The LTA will be providing guidance as to adaptations to LTA programmes.</p> <p>Coaches should encourage players to avoid running down balls with an exercise if it could compromise social distancing.</p> <p>All coaching sessions to be booked using the online system to ensure access to an individual court.</p> <p>Coach to use 1-2 cans per session and store for 72 hours before reuse. Live ball exercises to be used instead of 'basket feeding'.</p> <p>Update 3/6/2020 Coaches no longer need to use new or fresh tennis balls for each lesson.</p> <p>Where new or fresh balls aren't used and where players need to handle tennis balls (e.g. serving toss, young children who need to self-feed using their hands) then extra care must be taken to ensure the coach and players do not touch your faces during play</p>			
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			<p>and you should all clean your hands before the session and immediately after finishing (use alcohol hand gel if required)</p> <p>Players to bring their own racket.</p> <p>Any additional coaching equipment required, i.e. cones to be restricted in use and any equipment wiped down after use and removed from the court at the end of the session.</p> <p>Coach to be allocated time slots as agreed by the committee and make sure any bookings fall within those set times.</p> <p>All sessions to be paid for online.</p> <p>Players/coach to allow enough time between playing times to ensure players and coaches have plenty of time to leave the court before the next set of players arrive. Players to ensure they stick to allocated playing times and leave as soon as their time is completed.</p> <p>Coach to communicate new guidelines to all players wishing to participate in coaching activities.</p> <p>All other health and hygiene measures to be adhered to as per the remainder of this risk assessment.</p>			
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			<p>Update 3/6/2020</p> <p>Hand hygiene is imperative – use alcohol gel to clean your hands after touching a shared surface.</p> <p>Venues are advised to use contactless or pay using a card to avoid the handling of cash.</p> <p>Players are advised to bring their own equipment, however, use of communal rackets is permitted subject to thorough cleaning before and after each use.</p> <p>Coached sessions should be limited to group sizes of no more than 12 children. The coach must ensure that no more than 6 children are in the clubhouse at any one time and that social distancing measures are adhered to.</p> <p>It is the responsibility of the coach to ensure that the clubhouse is cleaned accordingly after use.</p> <p>If a player you have coached develops symptoms of COVID-19 they should be directed to follow the Government’s ‘test and trace’ guidelines which can be found at https://www.nhs.uk/conditions/coronavirus-covid-19/testing-and-tracing/nhs-test-and-trace-if-youve-been-in-contact-with-a-person-who-has-coronavirus/</p>			
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			<p>Players to avoid public transport when travelling to and from court and use individual vehicles (unless players are from the same family). Players to ensure they do not play over their designated play times to ease congestion around the court access points. Players to follow social distancing measures, including not entering paths, courts until safe to do so.</p> <p>The gates to the courts to remain open, with only the main gate being locked when the last player leaves. That player needs to ensure the lock is sanitized in line with cleaning guidelines.</p> <p>Players need to come in appropriate clothing ready for play. The Clubhouse is only to be used for First aid and the toilet.</p> <p>No social contact is to take place between players ie hand shaking.</p>			
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			<p>Update 3/6/2020 Players no longer need to use their own clearly marked tennis balls, however, if they choose to use shared balls then extra care must be taken to ensure they do not touch their face during play. Players should wash hands/use hand gel before play and immediately after finishing.</p> <p>Both singles and doubles play is now permitted with people from outside of your household, as long as you remain 2 metres apart as far as possible. This means 4 people from different households may now play doubles.</p> <p>For doubles, consider agreeing in advance which player will take a shot if a ball travels to the centre of the court.</p> <p>Hand hygiene is imperative – use alcohol gel to clean your hands after touching shared surfaces.</p>			
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			<p>Players to arrive in appropriate clothing ready to play. Changing facilities in the clubhouse are not currently available.</p> <p>Players to familiarise themselves with this risk assessment.</p> <p>Players should refrain from touching their face while paying.</p> <p>Players to ensure they leave enough time before the next court booking to vacate the court and wipe down any touchpoints.</p>
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Spread of Covid-19 Coronavirus	<p>Committee members, players and visitors to the courts.</p> <p>Vulnerable groups – elderly, pregnant players, those with existing underlying health conditions.</p> <p>Anyone else who physically comes in contact with other people in relation to the tennis facilities.</p>	<p><u>Equipment</u></p> <p>Minimising formite transfer of virus</p>	<p>Wash hands thoroughly before and after use especially when sharing tennis balls during play.</p> <p>Use own equipment where possible. Equipment such as rackets can be shared but where this happens, individuals must ensure thorough cleaning before and after use. Players should not share items such as towels.</p> <p>A quarantine system is in place for club balls. Club balls will be quarantined for a minimum of 72 hours after use.</p>

Southwell Lawn Tennis Club – Risk Assessment – COVID-19

Southwell Lawn Tennis Club		Risk assessor: Jane Orme and the Club Committee	Date of risk assessment: 14 th September 2020
What are the hazards?	Who might be harmed?	Controls required	Additional controls
Spread of Covid-19 Coronavirus	<p>Committee members, players and visitors to the courts.</p> <p>Vulnerable groups – elderly, pregnant players, those with existing underlying health conditions.</p> <p>Anyone else who physically comes in contact with other people in relation to the tennis facilities.</p>	<p><u>Bookings and Payments</u></p> <p>Online booking and payments where possible.</p>	<p>Online booking of courts mandatory for all members.</p> <p>Payment for membership and sessions should be online where possible. Cash and cheque only with agreement of the treasurer and as a last resort to minimise the handling of cash.</p> <p>Any payments made by cash to be quarantined for 3 days before being handled.</p>

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What are the hazards?	Who might be harmed?	Controls required	Additional controls
Spread of Covid-19 Coronavirus	<p>Committee members, players and visitors to the courts.</p> <p>Vulnerable groups – elderly, pregnant players, those with existing underlying health conditions.</p> <p>Anyone else who physically comes in contact with other people in relation to the tennis facilities.</p>	<p><u>Coaching</u></p> <p>Coaching sessions for adults and juniors can now resume. Please see separate coaching risk assessment for more detail.</p>	<p>Group sizes will be strictly managed in line with current LTA and government guidance.</p> <p>Each coaching session will have a separate risk assessment specific to the session taking place (eg holiday camp, 1hr session, juniors and adult 1:1)</p> <p>Payment should be made online where possible.</p>

Southwell Lawn Tennis Club – Risk Assessment – COVID-19

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What are the hazards?	Who might be harmed?	Controls required	Additional controls
Spread of Covid-19 Coronavirus	<p>Committee members, players and visitors to the courts.</p> <p>Vulnerable groups – elderly, pregnant players, those with existing underlying health conditions.</p> <p>Anyone else who physically comes in contact with other people in relation to the tennis facilities.</p>	<p><u>Supervision and Spectating</u></p> <p>Spectators and Supervisors to ensure they stay 2m away from players and other spectators and supervisors.</p>	<p>Spectators and Supervisors to wipe down any items/touchpoints that they have touched throughout the duration of their visit.</p> <p>Spectator groups must adhere to the strict 6 person gathering limits and spread out in line with wider government guidance.</p>